

METROPOLITAN LYNCHBURG MOORE
UTILITY DEPARTMENT
BOARD MEETING
May 10, 2022

The Metro Utility Board meeting scheduled for May 10, 2022, at 6:00 P.M. was called to order by Keith Moses, Chairperson. Member's present: Keith Moses, Will Shavers, Shane Taylor, Barry Posluszny, Mayor Bonnie Lewis, Brooke Fanning and Russell Sells.

Motion was made by Shane Taylor and seconded by Will Shavers to approve the minutes of the April 12, 2022, meeting. Motion carried 4-0.

Visitors: Tabitha Moore, *The Lynchburg Times*, and Heath Ferrell

Employee Manual Updates: Russell Sells presented the board with the recommendations from Counselor John T Bobo. After a discussion of the recommendations, a motion was made by Keith Moses and seconded by Shane Taylor to accept the Employee Handbook updates along with Attorney Bobo's recommendations. Motion carried 4-0.

2021-2022 Budget Revisions: The board dissected the revisions department by department. A motion was made by Shane Taylor and seconded by Will Shavers to accept the Administration budget revisions. Motion passed 4-0. Water Treatment's budget revisions received a motion by Keith Moses and seconded by Will Shavers to accept. Motion passed 4-0. Wastewater Treatment's revisions were moved to motion by Barry Posluszny and seconded by Shane Taylor. Motion carried 4-0. Maintenance's revisions received a motion to accept by Keith Moses and seconded by Barry Posluszny. Motion passed 4-0.

2022-2023 Budget Proposal: The board has reservations about accepting the proposed budget. A motion was made by Keith Moses and seconded by Shane Taylor to table the budget until the wages could be amended to reflect a 3% increase rather than a 5% increase as presented and the adjusted medical insurance expense to a more specific figure provided by the State of Tennessee. The motion passed 4-0. Brooke Fanning will make the necessary adjustments and present the budget to the Metro Mayor Bonnie Lewis for distribution to the Metro Council for consideration.

Rate Increase Proposal: The board was hesitant to discuss a 2% water rate increase. They felt like the 2022-2023 Proposed Budget could be amended to reflect a positive net position without the rate increase. Brooke Fanning and Russell Sells re-figured the estimated revenues and expenses to reflect the requests made by the board. A Proposed Budget illustrating the revenues without the 2% water rate increase and with the 2% water rate increase will be circulated to the Metro Council for review and consideration. The 2% water rate increase was proposed to maintain healthy operating revenues and address increasing inflation rates.

Engineers' Reports –

1. TDOT road widening project is scheduled to begin in June 2022.
2. Sewer Rehabilitation began May 9th. The televising of the lines will begin the following Monday morning.
3. 90-95% of the planning and design of the booster stations is complete.

Managers' Report: Russell Sells explained that the Raw Water Intake Pump was installed and is running good at this time. One of the Wastewater Treatment operators is sitting for his certification exam. Water week was last week, and he stated some water facts. The EPA's Lead & Copper inventory requirement is underway, and the MUD staff are working to assemble a comprehensive database for the project.

Motion was made by Will Shavers, and seconded by Shane Taylor, to adjourn. Meeting adjourned at 6:55 PM. Motion passed 4-0.

Keith Moses, Chairperson