

METROPOLITAN LYNCHBURG MOORE
UTILITY DEPARTMENT
BOARD MEETING
February 15, 2022

The Metro Utility Board meeting scheduled for February 15, 2022, at 6:00 P.M. was called to order by Keith Moses, Chairperson. Member's present: Keith Moses, Will Shavers, Shane Taylor, Jon Robertson, Mayor Bonnie Lewis, Brooke Fanning and Russell Sells.

Motion was made by Will Shavers and seconded by Jon Roberston to approve the minutes of the January 11, 2022, meeting. Motion carried 4-0.

Visitors: Travis Wilson, *LJA Engineering*; Tabitha Moore, *The Lynchburg Times*; Heath Ferrell, Shannon Cauble, Seaborn Womack, Mary Ann Womack, Ronnie Cunningham

Seaborn Womack Complaint: Mr. Womack presented the board with multiple complaints about his meter box installation. After a lengthy discussion a motion was made by Shane Taylor and seconded by Will Shavers to reduce the amount of his meter repair charge by \$158.00 bringing his total due to \$238.00. Motion carried 5-0.

Bearden Property: Russell Sells presented the board with a proposal to purchase 6.69 acres of land from Lila Bearden. This land purchase would insure the land application of sludge from the sewer plant for many more years. Mrs. Bearden has met with MUD management and informed them that she would be willing to sell the land for \$15,000 per acre. A motion was made by Keith Moses and seconded by Shane Taylor to make a formal offer to Mrs. Bearden for the purchase. A roll call vote was taken Shane Taylor, Yes; Will Shavers, Yes; Keith Moses, Yes; Bonnie Lewis, Yes; Jon Robertson, Yes. Motion passed 5-0.

SRFL \$2.5 mil Sanitary Sewer Renovation: Travis Wilson and Russell Sells presented the utility board with the bid tabulation for SRFL Project CG8 2022-463 for Sanitary Sewer Repairs. Pipeworks, Inc. bid \$2,114, 029.60 and Norris Brothers Excavating bid \$2,424, 569.00. After a review by the board, a motion was made by Shane Taylor and seconded by Keith Moses to present the Metro Council with a recommendation to award the bid to Pipeworks, Inc. Motion passed 5-0. The Metro Council will be presented with the recommendation to award the bid at the February 21, 2022, council meeting.

Engineers' Reports – Travis Wilson updated the board on the progress of several projects:

1. TDOT road widening project is scheduled to begin in May 2022.
2. The new 12-inch water transmission line to Dickey Tank and two booster stations that Jack Daniel Distillery is partnering with MUD to install updates were detailed in a slideshow presentation with mapping. Mr. Wilson explained that the best option for MUD would be to partner with Chip Hayes to install a 12" main through his tiny home development, The Reserve at Whisky Creek. The utility will pay the dollar difference between a 6" water main and a 12" water main to enhance the project. The developer originally proposed installing a 6" water main through the property. After many discussions and Hydraulic Flow calculations, MUD officials and the developer reached an agreement to install a 12" water main for future growth.
3. Cates Booster Station will need a land purchase in the south end of the county. A slideshow presentation of the area displayed the small portion of land near Eaton Cemetery needed to construct the booster station. Mr. Sells will present the board with formal numbers at the March meeting.

Manager's Report: Mr. Russell Sells updated the board on several items:

- a) The Raw Water Intake Motor #2 is broken. The main shaft broke and is being sent off for repair/replacement. It is not under warranty. It will take 9-10 weeks for a replacement motor. Xylem is looking to cover the costs of the new motor.
- b) The maintenance crews are working to replace leaking water valves in the system.
- c) A large water leak has been repaired near Mrs. Frances Davison's home on Hwy 55 and Cobb Hollow Road in the creek.

Disaster Recovery: Metro Utility is working to address deficiencies in disaster recovery procedures. The state of Tennessee requires a Cyber Security Policy be in place as well as a local backup be kept in a bank safe with software data. A motion was made by Keith Moses and seconded by Shane Taylor for utility office staff to maintain a jump drive, external hard drive or FTP site with all utility billing, general ledger, inventory, payroll, and work order history at least monthly to meet compliance standards of the state statute. Motion passed 5-0.

Motion was made by Shane Taylor, and seconded by Will Shavers, to adjourn. Meeting adjourned at 7:00 PM. Motion passed 5-0.

Keith Moses, Chairperson