METROPOLITAN LYNCHBURG MOORE COUNTY

UTILITY DEPARTMENT

BOARD MEETING

April 14, 2020

The Metro Utility Board meeting scheduled for April 14, 2020 at 6:10 P.M. was called to order by Keith Moses, Acting Chairperson. Members present were: Sunny Rae Moorehead (via GoToMeeting), Gerald Burnett (via GoToMeeting), Keith Moses, Mayor Bonnie Lewis, Brooke Fanning and Russell Sells.

Motion was made by Sunny Rae Moorehead and seconded by Gerald Burnett to approve the minutes of the March 10, 2020 meeting. Motion carried 4-0.

Visitors: Will Shavers and Joey Smith (via GoToMeeting)

Engineers’ Report – Russell Sells asked this item be deferred to the Manager’s Report section. Action was granted with no opposition.

Public Record Policy – Brooke Fanning presented the board with a new Public Record Policy. After a brief discussion a motion was made by Mayor Bonnie Lewis and seconded by Keith Moses to adopt the policy as written. Motion passed 4-0.

2020-2021 Budget Proposal – Russell Sells presented the 2020-2021 Budget to the board for review and discussion. After a lengthy discussion a motion was made by Gerald Burnett and seconded by Keith Moses to forward the proposed budget to the Metro Budget Committee for review with a contingency that the Utility Department employees will receive the same pay increase that all Metro employees receive in the new budget year. A roll call vote was taken: Mayor Bonnie Lewis, Yes – Keith Moses, Yes—Gerald Burnett, Yes—Sunny Rae Moorehead, Yes. Motion carried 4-0.

Manager’s Report—Russell Sells informed the board of several action items progress.

1. AMI Meter infrastructure upgrade
2. COVID-19 response
3. Raw Water Intake Pump is running smooth
4. Buddy Petty – 2nd Rate Study?
5. Water Loss
6. I/I
7. Engineer’s Report:
	1. Dudney Fox is writing a response to the EPA’s letter and findings at the water treatment plant
	2. Travis Wilson is working on data processing from the flow monitoring project.
		1. 370,000 gallons of I’I coming from Jack Daniel Distillery.
		2. ARC gis International would like to feature Metro Moore County in a webinar.

Adjourn: A motion was made by Gerald Burnett and seconded by Keith Moses to adjourn at 7:10 pm. Motion passed 4-0.

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Keith Moses, Acting Chairperson