

METROPOLITAN LYNCHBURG MOORE
UTILITY DEPARTMENT
BOARD MEETING
June 11, 2024

The Metro Utility Board meeting scheduled for June 11, 2024, at 6:00 P.M. was called to order by Barry Posluszny, Chairperson. Member's present: Glen Thomas, Boo Johnston, Barry Posluszny, Greg Guinn, and Ronnie Cunningham

A motion to defer the approval of the May 14, 2024, minutes was made by Glen Thomas and seconded by Greg Guinn. Motion passed unanimously.

Whiskey Creek Development – Mr. Chip Hayes addressed the board about the invoices the Metro Utility has paid for engineering fees regarding their project totaling around \$20,000. Mr. Hayes presented the board with several items he would like to have changed in the contract document between Metro Utility and Oakstone Developers. After a lengthy discussion about who was supposed to pay for items like engineering fees, maintenance bonds and the water and sewer taps, no action was taken.

Finance and Compliance Audit – Proposal Opening: Waycaster, CPA, LLC was the only accounting firm to submit a proposal. A motion was made by Greg Guinn and seconded by Charles Johnston to accept the proposal for Financial Audit by Waycaster, CPA LLC. Motion carried unanimously.

Postcard Billing Review: After reviewing several points and costs for postcard billing versus the current billing utilizing number 10 envelopes it was decided that the office staff would conduct a campaign to convert customers to email billing and bank draft payments.

Moore County Bank CD#38211: This CD is maturing on June 14th. After a discussion about what to do with the funds a motion was made by Glen Thomas and seconded by Greg Guinn to move the maturing CD funds into the regular savings account at Moore County Bank until the tube settler replacement at the Water Treatment Plant was completed and to use the funds to pay for that capital improvement projects. Motion carried unanimously.

Engineer report:

Bryant Griffin with Hethcoat & Davis informed the board that the only thing he had to update was for the water line relocations for Morgan St. Magnolia Dr. and Wall Street have been submitted to TDEC for review. Hopefully they will hear back from them soon. They will begin advertising for bids in the next couple of months.

Travis Wilson with LJA Engineering explained he had spoken with the folks at Ernst & Young Auditing, and we've got money secured and we're not going to lose the ARPA funds. I've looked at the preliminary design we've got about 7000 feet, sewer main that we've looked at that we can fit in the budget construction budget, which is about \$1.8

million to repair along with the associated manholes and laterals. So that's that was all the leftover priority one items. I think there were about \$2.2 million of total priority two. What we should have been able to do with it. With pricing power, we should be able to have a preliminary design just to meet with Ronnie at some point between now and the next board meeting to go through. And the 12" water line is scheduled to have a punch list walk through later this week.

Manager's report:

Ronnie Cunningham states: We had a soft start to burn out up here at Coy Hill pump station there. It took them about two weeks to get it in and we got it up and going last week. So, both pumps are running again at Coy Hill pump station. And then yesterday we had an emergency on the blower down there at the sewer plant. We had a pump to go out on the blower. On there. So, I had to call them in with emergency. They ain't got all the parts for it yet and take the blower off. It and put on the one that was a run. And before it went down so we could get up going for. They have no wire. So, and it was just a bad day.

Well, so some of that on the meters is helping a lot. And Kevin, our new meter tech now. He's going out. The ones that's got no usage on the meters that people live at and he goes out checking and then the meters just quit working and he's changing out. What meters I got right now till we get the others in, you know and change them. Barry, what's that number?

Write-Off Accounts: Barry says the last thing that we must take action on are these write-offs? No action was taken to approve the write-offs.

The motion was made to adjourn the meeting by Greg Guinn and seconded by Barry Posluszny. Meeting adjourned at 7:33 PM.

Barry Posluszny, Vice-Chairperson